

**Minutes of Titusville Redevelopment Authority
Regular Board Meeting
November 9, 2021**

Pursuant to due and proper notice in accordance with the Bylaws of the Authority accordance with the Bylaws of the Authority and Statute of the Commonwealth of Pennsylvania, the Board of Directors of the Redevelopment Authority of the City of Titusville met at 5:30 P.M. Tuesday, November 9, 2021. Present were: Stephen Coleman, Jeff Thomas, Melissa Wescoat, Jason Reagle, Andrea Kessler, Lorraine Baker, Kristen Kerr, Ann Paden-Waychoff

Mr. Steve Coleman called the meeting to order at 5:30 p.m.

1. Public Comments: No public comments

2. Approval of the Minutes of the August 3, 2021 Meeting Minutes:

Steve Coleman asked for a motion to approve the August 3, 2021 Meeting Minutes, motion made by Jeff Thomas and second by Melissa Wescoat. Meeting minutes were approved. Motion carried.

3. Approval of Treasurer's Report:

Kristen Kerr gave a summary of the Treasurer's Report. Steve Coleman asked for a motion to approve the Treasurer's Report, motion made by Jeff Thomas and second by Melissa Wescoat. Treasurer's Report was approved. Motion carried.

4. Acceptance of Board Resignation and Appointment

Steve Coleman made a motion to accept James Come's resignation from TRA Board and second by Melissa Wescoat. Motion carried.

Steve asked for a motion to approve Titusville City Council's appointment to TRA Board, Andrea Kessler. Motion made by Jeff Thomas and second by Melissa Wescoat. Motion carried.

5. Project Bills and Communications

6. Old Business:

Laurie Baker gave a summary of the TRA Projects:

- 6.1** TRA Projects – DCNR Trail to Town Route Project
- 6.2** Towne Square Update
- 6.3** Titusville Opportunity Park Update

Please see attached Project updates attached

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7. New Business:

7.1 Resolution 4-21: Replacing resolution 2-21 for credit cards:

Steve Coleman abstained from voting on Resolution 4-21. Motion was made by Jeff Thomas to approve Resolution 4-21 and second by Melissa Wescoat. The resolution was approved and motion carried.

7.2 Approval of TRA Queen City Trail to Town Route contract for general construction to Pave Care LLC, Grove City PA

Steve Coleman asked for a motion to approve Pave Care general construction contract. Motion was made by Jeff Thomas and second by Melissa Wescoat to accept contract. The contract was approved and motion carried.

7.3 Approval of TRA Queen City Trail to Town Route contract for Landscaping to J.J. Wurst Landscaping Contractor, Inc. Erie PA

Steve Coleman asked for a motion to approve J.J. Wurst Landscaping contract. Motion was made by Jeff Thomas and second by Melissa Wescoat to accept contract and motion carried.

8. Other Business:

8.1 Next TRA Meeting:

February 1, 2022 - 5:30 p.m.

9. Adjournment

Meeting was adjourned at 6:36 p.m.

Respectfully submitted,



Mrs. Ann Paden-Waychoff
Bookkeeper

Mr. Stephen C. Coleman
Chairman